



HOSPITALITY Room Reservations **ONLY**

Deadline December 2nd, 2022 Minnesota Veterans of Foreign Wars Midwinter Conference – January 13-15, 2022 Marriott NW, Brooklyn Park, MN

You must send this form to Department

Marriott Hotel will contact you directly for any further information

ALL Hospitality rooms will not be located on the same floor. **Currently, there are four Presidential Suites on each floor reserved for VFW Hospitality Rooms.** There will be ample room for each District to have a space and be creative with your themes (if any). All four rooms will be a large enough space if you wish to share or collaborate in some way with another District. **These are not sleeping rooms - please utilize the housing form for sleeping rooms.**

Delivery of Supplies: In order to make the delivery of your supplies efficient and timely, we are asking that Hospitality Coordinators note the time of their anticipated arrival. This will allow the Hotel to better assist you in bringing your supplies into the Hotel and would also allow them to assist other guests that would be coming in throughout the weekend. Each district can bring their own food/beverages, the hotel enclosed a menu of sorts to help facilitate your room if needed.

Please reserve a Hospitality Room for District (s) # _____

Hospitality Room Rate: \$119/day up to 3 days (Officers and Staff arrive onsite January 12)

Payable to Marriott NW, Brooklyn Park

***** ice provision up to 50 lbs will be an extra charge*****

Parking: FREE

Name of Hospitality Coordinator/Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Affiliation: _____ Phone No: _____

Arrival Date: _____ **Arrival TIME:** _____ (See "Delivery of Supplies")**

Departure Date: _____

Credit Card Type (*circle one*): Visa MasterCard Discover American Express

Card Number: _____ Expiration Date: _____

Signature: _____

Check # _____ for **\$119/day** made out to the **Marriott NW – Brooklyn Park**

Other requests: _____

Mail Form to:

Office Manager, VFW, Dept of MN
PO Box 17146
St. Paul MN 55117

Hospitality Suite

Food Menu



Snacks

- | | |
|---|-----------------------------------|
| Chips & Salsa \$5 per person | Trail Mix \$24 per pound |
| Potato Chips & Onion Dip \$5 per person | Assorted Bags of Chips \$4 each |
| Snack Mix \$24 per pound | Assorted Snack Bars \$6 each |

Cold Hors d' Oeuvres

- | | |
|---------------------------------------|-------------------------------|
| Cheese Display* \$325 | Sliced Fruit Display* \$125 |
| Shrimp Cocktail \$40 per dozen | Antipasto Display* \$350 |
| Caprese Salad Skewer \$40 per dozen | Crudite Cups \$36 per dozen |

Hot Hors d' Oeuvres

- | | |
|---|--------------------------------------|
| Chicken Wings \$40 per dozen
Thai Chili or Buffalo | Chicken Spring Roll \$36 per dozen |
| Tempura Shrimp \$40 per dozen | Veggie Spring Roll \$35 per dozen |
| Wild Rice Walleye Cake \$42 per dozen | Meatballs \$36 per dozen |
| | Korean Barbecue or Barbecue |

Displays*

- | | |
|--|--|
| Taqueria \$350 | Mac & Cheese Bar \$350 |
| Al Pastor Chicken, Beef Barbacoa & Chipotle Shrimp | Mac & Cheese |
| Guacamole, Salsa, Sour Cream, Pico de Gallo, Shredded Cheese, Corn & Flour | Bacon, Shrimp, Sausage |
| Tortillas | English Peas, Peppers, Onions & Roasted Tomato |
| Slider Bar \$350 | Pacific Rim \$350 |
| Cheeseburger Sliders | Pork Potstickers |
| Pulled Pork Sliders | Dragon Shrimp |
| Barbecue Chicken Sliders | Chicken Satay |
| Potato Chips & Sweet Potato Fries | Vegetable Spring Rolls |

*Displays are made for 25 people. One piece of each item will be provided with display stations.

Hospitality Suite Beverage Menu



Bar Set Up

Premium Bar Set Up | \$100

18 rocks glasses, 18 wine glasses,

Wine & beer opener,

Beverage napkins,

Cup of olives, limes & cherries

Tub of ice

Trash Can

Standard Bar Set Up | \$50

12 rocks glasses, 12 wine glasses,

Wine & beer opener,

Beverage napkins,

Tub of ice

Host Bar

Essential Tier

New Amsterdam Vodka, New Amsterdam Gin,

Cruzan Light Rum, Jose Cuervo Tequila,

Jim Beam Bourbon, Windsor Whiskey,

Grant's Scotch, E&J Brandy | \$6 per drink

Canyon Road Wines | \$28 per bottle

Bud Light, Budweiser | \$5 each

Lagunitas IPA, Heineken, Fulton Lonely Blonde
\$6 each

Exceptional Tier

ABSOLUT Vodka, Tanqueray Gin,

Bacardi Superior Rum, Sauza Hornitos Tequila,

Bulleit Bourbon, Jack Daniel's Whiskey,

Dewar's Scotch, Hennessy VS | \$7 per drink

Canvas Wines | \$32 per bottle

Bud Light, Budweiser | \$5 each

Lagunitas IPA, Heineken, Fulton Lonely Blonde
\$6 each

Extraordinary Tier

Ketel One Vodka, Bombay Sapphire Gin,

Havana Club Rum, Patron Tequila,

Maker's Mark Bourbon, Crown Royal Whiskey,

Glenlivet Scotch, Hennessy VSOP | \$9 per
drink

Kendall Jackson Wines | \$40 per bottle

Bud Light, Budweiser | \$5 each

Lagunitas IPA, Heineken, Fulton Lonely Blonde
\$6 each

Bars are available as hosted bars.

Food and Beverage is subject to 24% service
fee as well as applicable taxes.

Bars are subject to \$150 labor fee per three
hours of service.

Bar service not to extend past 12:00 am.

Hospitality Suite

Service Items & Fees



Service Items

Tub of Ice \$20	1/2 Sleeve Beverage Napkins \$10
12 Rocks Glasses \$20	50—12 oz. Plastic Cups \$10
12 Wine Glasses \$25	Box Straws \$10
Beer & Wine Opener \$10	Cocktail Shaker \$10

Service items must be ordered 3 business days in advance of arrival. Requests the day of event may not be able to be completed.

Payment for the items non-disposable items listed above is a rental fee only. Items broken or missing upon check out will be billed to the room.

Delivery & Service

All bar set up equipment and service items ordered will be delivered to the suite by 12:00 pm on the day of check in.

Host bars will have a dedicated bartender attending the bar at all times.

Food ordered through the hotel will be delivered and set up 15 minutes prior to start of service.

Food service times are limited to one hour. Food will be taken down 15 minutes after service time.

Food service requested past one hour is subject to fee of \$75 per 30 minutes.

Furniture Removal

Furniture removal will subject to \$300 labor fee. All furniture removal requests must be submitted to the hotel one week prior to arrival.

Requests to move or remove furniture the day of arrival or any time during the stay will not be honored.

Quiet Hours

Quiet hours in the hotel are in place after 10:00 pm. All guests coming and going from suite must be quiet after 10:00 pm. Any hospitality suite receiving two noise complaints will be asked to have all un-registered guests leave the room.

Room Condition

All hospitality suites will be provided with a trash can and trash liners. Any leftover food, bottles, cans or other trash is expected to be thrown away. Suites left in a state of disarray will be charged a \$250 cleaning fee. Cleaning fees are administered at hotel managements' discretion.